



Neighborhood Health – Dental Assistant-Expanded Duties  
Full-Time, 40 Hours

At Neighborhood Health, we're passionate about our mission to provide a kind and caring premiere workforce. Our team-based approach to comprehensive patient care creates a challenging and rewarding work environment where you have a direct role in helping members of our community receive quality medical services they can afford. And that's something you can feel good about.

As a member of our growing team, you will feel at home in a fun and diverse community of healthcare professionals. Our goal is simple: improving access to healthcare in our community and surrounding areas. Neighborhood Health is looking to add a Dental Assistant- Expanded Duties to our team. Together, we are all committed to building healthier communities by delivering comprehensive, quality health care with compassion and respect.

As a Dental Assistant- Expanded Duties, you will:

- ✓ Prepares patients for dentist's complete examination.
- ✓ Assists the dentist during a variety of treatment procedures.
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- ✓ Performs a variety of expanded duty functions:
  - Places and removes rubber dams, matrices, and wedges.
  - Applies cavity liners and bases.
  - Places, condenses, carves, and contours amalgam restorations.
  - Places and finishes composite resin restorations, including sealant material.
- ✓ Provides patient education.
- ✓ Assists with sterilizing instruments as assigned following infection control guidelines.
- ✓ Assists with maintenance of dental equipment (i.e., lab trays, pouring models, etc.)

Requirements:

- Expanded duties certification.
- X-Ray certification

Education Requirements:

- Graduate of an accredited Dental Assistant Program or training equivalent to an accredited Dental Assistance Program.

This position is full-time with benefits. We offer competitive pay, health, dental, accident, critical illness, and vision insurance as well as a 403(b)-retirement plan.

Interested? Send a resume along with cover letter to NHC Human Resources Department at: PO Box 11949, Fort Wayne, IN 46862, or by email to: [hrdept@nhci.org](mailto:hrdept@nhci.org). You may also fax your information to 260-969-2911.

Neighborhood Health is an Equal Opportunity Employer. Neighborhood Health does not exclude people or treat them differently for any aspect of the organization because of race, color, national origin, age, disability (physical or mental), or sex (including sexual orientation).

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to access job openings or apply for a job on this site as a result of your disability. You can request reasonable accommodations by contacting Human Resources at [hrdept@nhci.org](mailto:hrdept@nhci.org)